



Upper Montgomery Republican Women's Club
By-Laws
June 21, 2006
Amended:
April 2015, December 2023, February 2026

Article I – Name

The name of this organization shall be “Upper Montgomery Republican Women’s Club.”

Article II – Objective

The members of the Upper Montgomery Republican Women’s Club (UMRWC) promote the principles of the Republican Party through education. We are loyal to the Republican Party and support Republican candidates in all elections.

Article III – Membership

Section 1. – Member in Good Standing

An individual member in good standing is one whose current dues are paid in a National Federation of Republican Women (NFRW) local Club and who supports Article II of these By-Laws.

Section 2. – Eligibility

Primary or Full Membership shall be extended to registered Republican women who are not already currently registered as members in another federated local Club.

Section 3. – Associate Members

- A. Registered Republican women who have primary membership in a federated local Club are eligible for Associate membership upon payment of required Associate annual dues to this Club. Associate members cannot hold office, do not have a vote, and cannot be counted for the purpose of determining the number of delegates to national or state federation meetings or conventions. They do not pay state or national federation dues to the Club.
- B. Republican men are eligible for Associate membership upon payment of the required annual dues to this Club. They cannot hold office, have a vote, and cannot be counted for the purpose of determining national or state federation meetings or conventions. Republican men who are Associate members in local Clubs do not become members of the state or national federations.



- C. Patriot Member. Registered Republican women or men ages 18-26 are eligible but have no voting privileges.

Article IV – Officers

Section 1. – Elected Officers

The elected officers shall be a President, a First Vice President, a Second Vice President, a Recording Secretary, a Corresponding Secretary, and a Treasurer. The officers shall be elected at the Annual Meeting in even calendar years. The term of office shall be for two years and shall begin on January 1 of the upcoming calendar year.

Section 2. – Executive Committee

The elected officers shall constitute the Executive Committee. They shall meet before the January meeting following the election to form a Board of Directors. The Executive Committee shall have the power to fill a vacancy in any elected office for the unexpired term, to create additional standing committees as may be deemed necessary from time to time; to approve the presidential appointments of all officers and committee chairmen, and to secure meeting places for the organization.

Section 3. – Presidential Appointments

A Historian, a Sergeant-at-Arms, and a Parliamentarian may be appointed by the President with the approval of the Executive Committee.

Article V – Board of Directors

The voting members of the Board of Directors shall consist of the members of the Executive Committee, the Chairman of all Standing Committees, and the immediate Past President of the Club. The non-voting members of the Board of Directors shall be the Historian, the Sergeant-at-Arms, the Parliamentarian, and the Committee Chairmen.

The Board of Directors shall have the power to transact all business of the Club between meetings thereof and to make recommendations as to policy.

Article VI – Meetings of Members

Section 1. – Meetings

The annual meeting of members shall be held in the month of November or December at the time and place fixed by the Executive Committee. General meetings are typically held monthly except for summer months. Special meetings may be called by the President or



be called by a majority of the Board of Directors. Members shall be notified of a special meeting at least one week before such meeting.

Section 2. – Quorum

At general meetings of the membership, five (5) members entitled to vote shall constitute a quorum.

Section 3. – Notice

All members shall be notified of the time and place of all meetings at least one week before the meeting. Notifications may be by newsletter, letter/postcard, telephone call/text message, and/or email, provided every member is notified.

Article VII – Standing Committee

There shall be the following standing committees: By-Laws, Campaign Activities; Caring for America; Legislative; Membership; Program; Publicity; Fundraising and such additional Committees as the Executive Committee may authorize from time to time.

Article VIII – Special Committees

Special Committees may be appointed by the President, with the approval of the Executive Committee.

Article IX – Dues

The annual levels of dues are as follows:

Full Member (includes the current NFRW, Maryland Federation of Republican Women (MFRW), and Montgomery County Federation of Republican Women (MCFRW) dues, Associate Member, Patriot Member, and Liberty Member. The cost of these memberships WILL be determined by the Club.

Annual dues are payable to the Club Treasurer beginning October 1 for the following year. Any member whose dues have not been paid by April 1 shall not be entitled to vote at any meeting of the Club and shall be dropped from the membership roll until payment of dues is in good standing.

Article X – Qualifications of Officers

To be eligible for elected office in the Club, a candidate shall be a regular member in good standing and a registered Republican at the time of her election.



Article XI – Duties of the Officers

Section 1. – President

The President shall preside at all meetings of the Executive Committee, Board of Directors, and General Membership; appoint the Chairmen of all committees; call meetings of the Executive Committee, Board of Directors, and special meetings of members, serve as an ex-officio member of all committees, except the Nominating Committee; represent the Club at all County Federation, State Federation, and National Federation meetings; and, in general, supervise the work of the Club as its Chief Executive Officer.

Section 2. – Vice Presidents

The Vice Presidents shall serve as assistants to the President; the First and Second Vice President, in the order, shall perform the duties of the President, including serving on the Maryland Federation of Republican Women's Board of Directors, in case of her absence, or if a vacancy in the office exists.

The First Vice President shall serve as Chairman of the Program Committee.

The Second Vice President shall serve as Chairman of the Fundraising Committee.

Section 3. – Recording Secretary

The Recording Secretary shall keep the minutes of meetings of members, the Executive Committees, and the Board of Directors.

Section 4. – Corresponding Secretary

The Corresponding Secretary shall execute all necessary correspondence deemed advisable by the President, the Executive Committee, or the Board of Directors. If a meeting is called between newsletters, it shall be her duty to notify all members of the meeting by any means necessary, at least five (5) days before the meeting date.

Section 5. – Treasurer

The Treasurer shall pay all bills authorized by the Board of Directors, as presented in the budget, submit a yearly outlined budget which will be presented to the Board of Directors in October, to the membership in November and voted upon by the membership by the January meeting of the General Membership, to collect and keep a record of all dues and other monies received by the Club, verify member party affiliations before recording membership; keep an up-to-date list of members, including their addresses, telephone



numbers, and emails; notify all members whose dues are delinquent; make timely payments to the MFRW Treasurer for the payment of dues and service charges to MFRW and NFRW and for the payment of all other bills.

Article XII – Nominations and Elections

At the September meeting of the Board of Directors in the odd calendar years, a Nominating Committee consisting of three (3) members shall be selected by the board from a list of members who have responded to a request for volunteers to be on the nominating committee which was sent to the membership before the September meeting, who shall, in turn, elect their chairman. The committee shall submit a slate of at least one (1) candidate for each office at the October meeting of the General Membership. No candidate shall be nominated without her consent. Additional nominations may be made from the floor at this meeting, provided the candidate to be so nominated has given her consent before the nomination.

The election shall be conducted at the annual meeting next following, by voice vote, unless there is more than one candidate for each office, in which case it will be by ballot. In case of election by ballot, the President shall appoint an Elections Committee of not less than three (3) members, one of whom shall be designated as chairman. The Election Committee shall provide all election materials and shall act as tellers for the election. Only primary members present and in good standing are eligible to vote. A majority of the eligible members present shall be sufficient to elect the officers.

Article XIII – Amendments

Amendments to these By-Laws may be made at any regular meeting by the majority of those present and eligible to vote, provided thirty (30) days' notice in writing has been sent to each member in good standing.

Article XIV – Primaries

This organization shall not endorse any candidate before any Primary Election, except those where the Primary serves as a General Election. Nothing herein shall prohibit the Club from endorsing a candidate in a Primary who is unapproved for the Republican Party nomination after the deadline for candidate qualification has expired. No officer shall be permitted to work for or endorse a candidate of any party other than the Republican Party.



Article XV – Parliamentary Procedure

The Parliamentary authority of this organization shall be Robert's Rules of Order when same is not a conflict with these By-Laws.

Article XVI – Dissolution

In case of dissolution of the Club, the assets, records, and charter shall be returned to the MFRW. The assets are to be held by the MFRW in escrow for three (3) years. If the Club has not reactivated by the end of the three (3) years, the monies will be put into MFRW's general fund.